



Melton
Borough
Council

Planning Committee

Date : 30th May 2019

Report of:

Assistant Director of Strategic
Planning and Regulatory
Services

PLANNING COMMITTEE : PROGRAMME OF TRAINING

1.0 Summary:

- 1.1 The purpose of the report is to seek agreement for the arrangements for ongoing training for Committee Members in 2019/20

2.0 Recommendations

- 2.1 It is recommended that training is provided on the following format and topic base:

DATE	TOPIC
11 th and 28 th May 2019	Detailed training on Planning law and procedures, and probity issues.
September 2019	Law and Policy update (national and local); Housing Delivery Test and 5 year land supply : implications for decision making
December 2019	Specialist Training (e.g. securing good design) – external provider
March 2020	Review of decisions and development outcomes (including visits and analysis of appeals)

3.0 Report Detail

- 3.1 Members will be aware that training is a regular feature of the role of the Committee, regarded as important in order to remain up to date on law and policy requirements but also to reflect on our decision making, its effectiveness and quality, and most importantly, the resultant outcomes.
- 3.2 Though training has been approximately quarterly, the recently received Planning Review recommended a formal programme of training be developed to ensure its reliability and relevance to key areas of interest/concern.
- 3.3 It is intended that the training will be linked to arrangements for Committee meetings in the months shown, e.g. associated with meetings already arranged and/or their preparatory site inspections.

4.0 Consultation and Feedback (including Scrutiny Committee)

4.1 No consultation has been carried out.

5.0 Next Steps

5.1 The next steps are administrative in nature – establishing the dates and making the necessary arrangements.

6.0 Financial Implications

6.1 There is a modest financial implication in connection with the provision of education by external suppliers. However this should be able to be met from existing budgets.

7.0 Legal and Governance Implications:

7.1 The training is intended to assist with good Governance, ensuring that decision making is made on a sound and up to date knowledge base, is effective and is delivering quality decisions.

8.0 Equality and Safeguarding Implications:

8.1 No Equality or Safeguarding implications have been identified.

9.0 Community Safety Implications:

9.1 No Community Safety implications have been identified

10.0 Other Implications

10.1 No wider implications have been identified

11.0 Risk & Mitigation:

11.1 Identify what the risk is and how you will mitigate this risk.]

11.2

L I K E L I H O O D	A	Very High				
	B	High				
	C	Significant		1		
	D	Low				
	E	Very Low				
	F	Almost Impossible				
			Negligible 1	Marginal 2	Critical 3	Catastrophic 4
			IMPACT			

Risk No	Risk Description
1	Decision making based on out of date understanding of key issues, eg. Implications of HDT or 5 year land supply shortfall

Background Papers:

None

Appendices

None

Report Timeline:

Assistant Director Sign Off: 20th May 2019

Exempt Reports

N/A

Date of Review to make public (Exempt Reports only)

N/A

Report Author & Job Title

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